

Purdue Electronic Dance Music Club

Date Prepared: May 20th, 2022

Date(s) Amended:

PREAMBLE

In order to foster an inclusive, welcoming, and engaging community for the promotion and expression of music at Purdue University in West Lafayette, Indiana, the members of the Purdue Electronic Dance Music Club hereby authorize this Constitution on this date, the twenty-seventh of the month of May, in the year two-thousand-twenty-two. In accordance with the laws, rules, and regulations of Purdue University, the State of Indiana, and the United States of America, the duly elected officers of the Purdue Electronic Dance Music Club pledge to support and uphold the articles of this Constitution, including all associated bylaws and amendments.

ARTICLE I – Name

The official name of this student organization is

Purdue Electronic Dance Music Club

This student organization may also be colloquially referred to as:

PEDMC

EDM Club

Purdue EDM Club

EDM Club at Purdue

ARTICLE II – Purpose of the Organization

Section A. Mission

The Purdue Electronic Dance Music Club is founded on two primary missions:

1. The first mission seeks to foster a safe, inclusive, and engaging community for all who share a love and passion for music under the broad genre of electronic dance music, otherwise known as "EDM". To carry out this mission, we seek to engage our members and the Purdue community through workshops, guest speakers, demos, social events, and any other events deemed appropriate by the elected officers of the organization. In addition, the organization should engage in philanthropic activities throughout the academic year. This may include but is not limited to food banking, charity fundraisers, community service, volunteering, etc.
2. The second mission seeks to organize an annual concert at Purdue University featuring both local and world-renowned artists, musicians, and performers. This concert shall consist of musical performances that fall under the electronic dance music theme through live performances, DJ sets, or similar acts. The concert, formally known as "Pandemonium at Purdue", shall occur in each academic year's spring semester. Admission to this concert shall be accessible to members of the Purdue community for free or at a reasonable cost.

Section B. Values

Our organization is built on the core values of inclusivity, respect, and safety. The Purdue Electronic Dance Music Club seeks to create an environment free of substance abuse, harassment, intimidation, and judgment to uphold and support these tenets.

ARTICLE III – Membership

Section A. Membership Eligibility

General Membership of the Purdue Electronic Dance Music Club shall be eligible to all students at Purdue University – West Lafayette who are registered and enrolled in courses.

Adjunct Membership of the Purdue Electronic Dance Music Club shall be eligible to all faculty, staff, and alumni associated with Purdue University.

Section B. Member Roles and Responsibilities

General Members are eligible to participate in all organization activities and events, hold leadership positions and vote on organization matters. In addition, general members are subject to a membership fee paid once per academic semester. Once a member is confirmed to have paid their membership fee, they become eligible to participate in all organization activities and events. The numerical amount of this membership fee shall be determined each semester

by the Executive Committee. General members must also participate in all elections or risk losing privileges.

Adjunct Members carry the same rights and privileges as general members, excluding the ability to hold officer positions or vote in any election or motion proceedings. In addition, adjunct members are not required to pay a membership fee to participate in organization activities and events.

Section C. Terms of Membership

All members are subject to the rules, regulations, and policies of this Constitution, its bylaws, Purdue University, and the laws of the State of Indiana and the United States of America. Violation of such policies may result in disciplinary action that includes, but is not limited to, suspension of member privileges, removal from officer positions, university sanctions, or legal prosecution. The investigation and disciplinary action process shall be conducted in accordance with the organization's bylaws.

Non-Discrimination Statement*

Membership and participation are free from discrimination on the basis of race, religion, color, sex, age, national origin or ancestry, genetic information, marital status, parental status, sexual orientation, gender identity and expression, disability, or status as a veteran.

Anti-Hazing Statement

All forms of hazing are prohibited by Purdue University, both on and off campus. [See the "Policy Against Hazing" here.](#)

Article IV - Organization Officers and Election Procedure

Section A. List of Officer Positions

- **President**
- **Vice President**
- **Treasurer**
- **Director of Communications**
- **Director of Internal Affairs**
- **Director of External Affairs**
- **Director of Convocations**

The Executive Committee (bolded) shall consist of officers who hold the title of "Director" in addition to the President, Vice President, and Treasurer. The officers of the Executive Committee shall be elected through a majority vote by the General Members of the

organization. Additional officers who hold the title of “Chairman”, are appointed by the Director they report to.

Section B. Eligibility

All general members are eligible to hold an officer position within the Purdue Electronic Dance Music Club. However, officer positions on the Executive Committee are only eligible for members who have previously completed at least a single term in a Chairman or Executive Committee position.

In addition, officers in the Executive Committee must fulfill the following requirements:

1. Be in good academic standing with the university
2. Displays character that is consistent with organization values
3. Be in good standing with the organization

Section C. Length of Officer Term

Elected officers that sit on the Executive Committee shall serve a term approximately one year in length, beginning at the conclusion of the spring semester through the end of the spring semester the following calendar year.

Appointed officers shall serve a term lasting one academic semester.

Both elected and appointed officers are eligible to continue to serve in their positions for as long as they meet the eligibility requirements of General Membership, given that they are reelected or reappointed.

Section D. Election Procedure

Executive Committee elections shall be held within 14 days of the “Pandemonium at Purdue” concert. Nominations and voting shall be conducted electronically via secret ballot using a secure platform of choice. The length of time for which nomination submissions shall be open is up to the discretion of the incumbent elected officers. Following the end of the nomination period, efforts should be made to conduct an in-person meeting to allow candidates to present their cases to the organization’s members. If an in-person meeting is not possible, teleconference platforms are acceptable.

Any general member of the organization may submit a nomination for an elected position. General members may submit a nomination for themselves or another eligible member. Adjunct members may not submit nominations. Nominations must be made for a specific officer position; members may not run for more than one position per election. Additional nominations may not be made after the nomination period, but write-in candidates are allowed during voting.

Voting shall be open for 24 hours following the meeting mentioned above and made available to all active general members of the organization. Voting shall follow a standard plurality

system, in which the candidate who receives the largest proportion of total votes wins the election.

If there is a tie for a position, and there are three or more candidates, that position will proceed with a runoff election with the two candidates who received the largest proportion of overall votes. If a tie occurs between two candidates and there are no additional candidates, a second round of voting should occur for the position. If, after the second round of voting, there remains a tie, the winner shall be decided by a vote of the Executive Committee.

If a candidate runs for a position unopposed, the candidate shall win the election by default, given they meet all requirements of the position.

Section E. Appointment Procedures

Appointed officer positions shall be filled at the discretion of the Executive Committee. Appointments for these positions shall occur at the end of each semester.

Section F. Officer Impeachment and Recall

Any general member of the organization may call for a motion to begin the process of impeachment for any elected or appointed officer. Motions for impeachment may be introduced at general organization meetings and requires another member to second the motion for the impeachment process to proceed.

The member who introduced the motion shall be given time to provide any necessary background, context, or information related to their request in front of the organization. If the officer in question is present at the meeting, another member of the Executive Committee shall ask them to exit the room for the remainder of the discussion. Following the conclusion of the discussion, the officer in question shall reenter the meeting and be permitted to give an explanation to the organization. Following this, they should be asked to leave the room for the remainder of the process.

After the officer in question exits the meeting, a second round of deliberation and discussion should occur, after which a motion to vote shall be introduced, upon which members present at the meeting will give verbal indication of whether they wish to proceed with holding a recall referendum. Members present shall say "Aye" if they wish to conduct a vote, and "Nay" if they wish to dismiss the impeachment proceedings. If a majority of members vote "Aye", a recall referendum shall be conducted at the next scheduled general meeting.

If an officer is brought before a recall referendum, voting shall be conducted via secret ballot. The exact way this is carried out is up to the discretion of the Executive Committee, minus the officer in question. A super majority, or 60% of the overall votes must vote to remove the officer in question for an officer to be recalled.

Section G. Officer Vacancy

If there are vacancies in positions that sit on the Executive Committee, a snap election shall be conducted as soon as possible. However, the positions of President and Treasurer may not be vacant at any time. Refer to Article VI for elected officer line of succession.

Appointed positions may be vacant at the discretion of the Executive Committee.

ARTICLE V - Advisor

Advisors may not vote or hold office in the organization.

It shall be the duty of the Executive Committee to select a minimum of one advisor for the organization per academic year. The organization shall not select more than two advisors for a given academic year.

Advisors should meet eligibility requirements outlined by the university and the SAO. Advisors should also have academic or professional background/experience in the music field. Further criteria for advisor selection are at the discretion of the Executive Committee.

Selected advisor(s) shall serve for one year, beginning at the end of the spring semester each year. If an advisor chosen cannot serve the entire length of their term, the Executive Committee should appoint a new advisor immediately. It is the responsibility of the Executive Committee to maintain regular communication with selected advisors.

Selected advisor(s) shall be encouraged to attend all organization events, activities, and meetings.

ARTICLE VI - Officers and Duties

All officers are expected to attend all organization activities, events, and meetings. Attendance shall be recorded. Officers who frequently are absent from meetings and events may be subject to impeachment. Elected officers shall be responsible for holding each other accountable to ensure there is a separation of powers. Disputes within the Executive Committee shall be put up for vote amongst its members. Veto power for decisions is granted to the President and Treasurer but only is valid if both choose to exercise this power simultaneously.

If a President is unable to continue to fulfill the duties of their position, the Treasurer may serve as acting President, and vice versa. In such a scenario, the Vice President shall serve as acting President/Treasurer until a new election can be conducted to fill the vacant position.

Elected officers who hold the title of “Director” may select an appointed officer within their cabinet to serve as an “Acting Director” until a new election is held to fill their position.

This Constitution shall outline the duties and responsibilities of sitting members of the Executive Committee. The duties and responsibilities of appointed officers who hold the title of “Chairman” shall be delegated at the discretion of the Executive Committee.

Section A. President

The President is an elected officer and sitting member of the Executive Committee and shall be responsible for, but not limited to, the following:

1. Preside over all meetings and responsible for creating the agendas for these meetings as well as maintaining order during the meetings
2. Ensure all planning and logistics are handled according to university policy.
3. Establish directives and goals for the organization each academic year.
4. Participate in all activities, meetings, and events.
5. Coordinate the transition of power for the Executive Committee following each election.
6. Actively engage with all organization members and advisors.
7. Lead by example, creating an environment within the organization that lives up to the core values of this Constitution.

Section B. Treasurer

The Treasurer is an elected officer and sitting member of the Executive Committee and shall be responsible for, but not limited to, the following:

1. is responsible for managing the finances, including approving activity budgets and submitting reimbursement paperwork
2. keep accounts, deposit the organization’s funds, and make expenditures in a manner approved by the Business Office for Student Organizations
3. Maintain accurate financial records and create appropriate budgets for Directors and their cabinets.
4. Establish amounts for membership fees according to budget expenditure needs.
5. Maintain an accurate record of general and adjunct members, including an indication of whether a member is up to date on their dues.
6. Create directives and goals related to the organization’s fundraising efforts.

Section C. Vice President

The Vice President is an elected officer and sitting member of the Executive Committee and shall be responsible for, but not limited to, the following:

1. Ensure that proper documentation and paperwork is completed and submitted for all events and activities.

2. Preside over election, impeachment, recall, and voting procedures.
3. If the President is unable to participate in an activity or event, take over their roles and responsibilities in a de facto manner.
4. Keep a record of attendance history for officers and general members. This includes taking attendance at all meetings, activities, and events.
5. Coordinate with the Treasurer to ensure that all general members have paid their membership fees.
6. Maintain and distribute meeting minutes and any official records, such as committee applications.

Section D. Director of Communications

The Director of Communications is an elected officer and sitting member of the Executive Committee and shall be responsible, but not limited to, the following:

1. Create Marketing and PR directives and goals to establish brand recognition, member engagement and participation, visibility and engagement on campus and the local area, and social media presence.
2. Utilize digital and print media to market events, meetings, activities, and events to the appropriate audience.
3. Responsible for determining the duties and responsibilities of cabinet members.
4. Create an online forum, community, or group chat using a platform of their choice in which members can interact and communicate with one another.
5. May create or remove "Chairman" positions within their cabinet according to the goals and needs of the organization.

Section E. Director of Internal Affairs

The Director of Internal Affairs is an elected officer and sitting member of the Executive Committee and shall be responsible for, but not limited to, the following:

1. Responsible for planning and organizing philanthropic efforts that the Purdue Electronic Dance Music Club leads.
2. Responsible for directives and goals related to member retention, member participation, and recruitment.
3. Responsible for creating a plan for member enrichment, education, and professional development.
4. Responsible for determining the duties and responsibilities of cabinet members.
5. May create or remove "Chairman" positions within their cabinet according to the goals and needs of the organization.

Section F. Director of External Affairs

The Director of Internal Affairs is an elected officer and sitting member of the Executive Committee and shall be responsible for, but not limited to, the following:

1. Planning and coordinating member participation in volunteering and community service events on campus or within the local community.
2. Create directives and goals for engaging with other student organizations at Purdue to create mutually beneficial relationships or partnerships.
3. Maintain a dynamic list of organization alumni, creating directives and goals for engaging and communicating with alumni.

4. Responsible for determining the duties and responsibilities of cabinet members.
5. May create or remove "Chairman" positions within their cabinet according to the goals and needs of the organization.

Section G. Director of Convocations

The Director of Convocations is an elected officer and sitting member of the Executive Committee and shall be responsible for, but not limited to, the following:

1. Responsible for planning and directing all activities necessary for the success of the "Pandemonium at Purdue" concert each year.
2. Responsible for determining the duties and responsibilities of cabinet members.
3. May create or remove "Chairman" positions within their cabinet according to the goals and needs of the organization.

Article VII - Meetings

Meetings of general and adjunct members will take place at minimum once every two weeks during the fall and spring semesters. At the discretion of the Executive Committee, the frequency of these meetings may be increased. Any member of the Executive Committee can call meetings.

The Purdue Electronic Dance Music Club defines quorum for a meeting as attendance of at least 50% of the active general membership of the organization as listed on its official roster.

The President or Treasurer can call special or emergency meetings at any point in the semester. Whoever calls this meeting must give required attendees at least 72 hours of advanced notice. Notice of special or emergency meetings can be relayed via a communication method of their choice.

ARTICLE VIII - Constitutional Amendments

This Constitution is not meant to be an ultimate source of truth for perpetuity. Thus, as the organization evolves, amendments to this Constitution will become necessary for the organization to continue to function.

Amendments can be proposed in one of two ways:

1. General Members may introduce an amendment to this Constitution during any meeting. Proposed amendments must be drafted in its entirety and receive the sponsorship of 25% of the active general member roster via physical signature. After these requirements are met, both a physical and digital copy of the amendment may be submitted to the Vice President. The Vice President will forward the proposed amendment to the entire active general member roster for review.
2. Officers in the Executive Committee may introduce an amendment to the Constitution during any Executive Committee or general membership meeting. The proposed amendment must be submitted via physical and electronic format with the sponsorship(signature) of two additional Executive Committee officers. The Vice President will forward the proposed amendment to the entire active general member roster for review.

Once a proposed amendment is submitted and sent out for review, the organization will have one month to deliberate the amendment. The vice president will initiate a vote for the amendment at the next scheduled meeting.

Voting procedures for an amendment are like that of electing officers, with the exception being that the proposed amendment needs two-thirds of the vote to pass.

If the proposed amendment is passed, the President will then submit the amendment to the SAO for final approval. If the proposed amendment receives approval from the SAO, it will be implemented.

Amendment Clause

All amendments to the Constitution and bylaws are subject to the approval of the Office of Student Activities and Organizations. They MAY NOT take effect until they have been approved.

ARTICLE IX – Dissolution

In the case that the Purdue Electronic Dance Music Club can no longer carry out the roles and duties outlined in this Constitution, even with the introduction of significant alterations via an amendment, the Executive Committee should initiate the following procedures:

1. A motion to dissolve can only be brought forth by the President, Vice President, or Treasurer.
2. If any of these officers brings forth a motion to dissolve during an Executive Committee meeting, a unanimous vote of all members is required to proceed with the process.
3. Once the motion is voted to proceed, the President will call a meeting of all active general members and advisors.
4. During this meeting, the President will provide detailed explanation to members as to why the organization should be dissolved.
5. Member attendees should deliberate and discuss the motion and its context for no less than 30 minutes, giving all an opportunity to voice their opinion.
6. Once deliberation has ended, the President will adjourn the meeting, notifying attendees of a subsequent meeting to hold a vote.

7. At the next meeting, the President will hold a vote via a raise of hands from attendees. If more than 80% of members vote to dissolve the organization, the motion will pass, and the President will proceed with notifying the SAO of the decision.
8. The remaining funds and property belonging to the organization will be donated to an organization of choice by the Executive Committee.

27MAY2022

Date of Adoption (date your president signs)

Tino Wang Hom Thoon

President's signature

Christy Caputo

Advisor's signature

9/7/2022

Date of Recognition (the date SAO signs)

DocuSigned by:

Allison Maldonado-Ruiz

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Student Activities and Organizations Office